

Join the Movement...

We invite you to discover the Jean Leigh philosophy...to guide, educate, and inspire our students.

Jean Leigh Academy of Dance is a dance studio that strives to enrich the lives of children and young adults through dance. We are dedicated to excellence in dance training and our aim is to provide a well-rounded education in all areas of dance with an emphasis on a strong classical ballet foundation. Our policies are intended to ensure that every student receives the utmost attention, the opportunity to advance, and the discipline which is vital to the success of every endeavor. We pledge ourselves to provide the best experience possible for all our students.

Registration:

A fee of \$50 for all new students (not to exceed \$100 per family) is required along with the registration form to reserve class space. In order for students currently enrolled to receive the early registration fee of \$30 (not to exceed \$100 per family), the student must register on or **BEFORE** June 10, 2016.

Registration fees are not refundable.

Payment Options:

Students who begin classes in September are guaranteed 40 classes per year. Tuition is divided into 10 payments, with the 1st payment drafted on September 1st, and the last payment drafted on June 1st.

Payment Plans offered:

Payment plans do not include registration fee. Monthly tuition, costume fee and revue fee are paid through automatic bank draft.

Plan "A": Monthly tuition is drafted on the 1st of each month, with the first on September 1st and the last on June 1st. The full costume fee is drafted on November 1st, and revue fee (\$170) is drafted on March 1st.

Plan "B": Plan "B" consolidates monthly tuition, the full costume fee, and the revue fee. Students on plan B will be drafted the consolidated amount for the first 6 months, with the final 4 drafts consisting of the tuition amount only.

Plan "C": A 10% discount is available to students who pay all 10 months tuition, in full, at the time they register. **This discount applies to tuition fee only.** The costume fee and revue fee are not included and can be paid separately at time of registration or be drafted on November 1st and March 1st respectively.

**REGARDLESS OF PAYMENT PLAN
NO FEES ARE REFUNDABLE!**

FALL CLASSES BEGIN THE WEEK OF SEPT. 19TH

Billing Procedure:

Students who begin classes in September are guaranteed 40 classes per year. Tuition is divided into 10 payments, with the 1st payment drafted on September 1st, and the last payment drafted on June 1st.

Monthly tuition, costume fee and revue fee are paid through automatic bank draft.

A **\$25.00** fee will be charged for each "NSF" draft. If the studio is presented more than two NSF drafts, students will not be permitted to attend classes until the account is current.

Delinquent accounts will be turned over to an outside collection agency if the account holder fails to make satisfactory payment arrangements. An account is considered delinquent once it is two months past due. No student will be allowed to continue classes if the account is two months past due.

NO FEES ARE REFUNDABLE. PLEASE DO NOT ASK. (This includes anything payable to Jean Leigh Academy of Dance, such as and not limited to tuition, costumes, programs, videos, tickets, t-shirts, convention and competition fees, choreography fees, master classes, all deposits, registration fees, etc.)

Student Class/Schedule Change:

All requests to a student's classes or schedule must be submitted in writing to the front desk.

Student Withdrawal:

We must be notified in **writing** when a student drops a class. You will be charged each month until written notification is received. No exceptions to this policy will be considered. **The final date to Withdraw/Drop-out is Wednesday, February 1st, 2017.** After this date, you will be responsible for paying tuition through the dance revue, and all fees associated with the dance revue held mid June.

Absences:

If your child is absent from any classes held at the studio, full tuition is still required, however, make-up classes are available and are encouraged. Please note that "Perfect Attendance" certificates are awarded at the end of the dance year.

Holidays and Inclement Weather:

The studio will be closed **ONLY** during the following holidays: Thanksgiving - November 21 - 25
Christmas - December 19 - 30*
Mardi Gras - February 27 - 28
Easter - April 14 - 21
THE STUDIO WILL BE OPEN ON ALL OTHER SCHOOL HOLIDAYS. The studio will be closed if the public schools are closed due to inclement weather.

*We will only be closed for 2 weeks for Christmas holidays.

Military Discount:

10% (tuition only) discount with a valid active duty military ID.

Family Discounts:

Family rates are available and are as follows:
2 children less \$10.00 from total monthly tuition
3 children less \$15.00 from total monthly tuition
4 children less \$20.00 from total monthly tuition

Questions or Comments:

If you have any questions or comments, please call our studio office at 225.664.1809. Our office hours are Monday-Friday, 10:00 AM - 8:00 PM.

Dance Revue

Theatre for Performing Arts at the Baton Rouge River Center
June 16-17, 2017

YOUR CHILD'S PARTICIPATION IN OUR ANNUAL DANCE REVUE IS OPTIONAL. If you are on Plan "A," and would like your child to participate, the following fees apply. **If you selected Plan "B," these fees are included in your monthly tuition and therefore do not apply to you.**

Costume Fee:

The full costume fee will be drafted on November 1st for all students on "Plan A". Costume companies do not refund money to us; therefore, we cannot refund your costume fee.

Revue Fee:

As opposed to charging admission to our annual dance revue, we require a fee of \$170.00 **per family**. This fee covers the expenses of producing the show, including rental of the facility, special effects, lighting instruments and technicians, security, etc., and will be drafted on March 1st. Each **family** receives a minimum of four tickets to the show, and one complimentary program and DVD. (Any and all remaining tickets are sold on a first come first serve basis. Students will be properly notified of the date and time these extra tickets will be available.)

Arrival and Departure:

Jean Leigh Academy of Dance will not escort any dancers to and from the parking lot. Students should be accompanied by a parent or guardian when arriving and departing the studio. **Parents, for your child's safety, please do not ask your child to meet you outside.**

Hair and Attire:

For all Dance classes, hair must be tightly secured, and off the neck. All students are required to wear appropriate attire in their classes. **NO STUDENT WILL BE ALLOWED TO TAKE CLASS WITHOUT BEING APPROPRIATELY DRESSED.** Dress Code for each class is printed in the Jean Leigh 2015-2016 Policy Statement or you may ask for a copy from the studio office. **NOTE: COVER-UPS SHOULD BE WORN TO AND FROM THE STUDIO.**

Personal Property:

Please label all dancewear and shoes with student's name. We cannot be responsible for any losses of personal property or valuables.

Class Observation & Etiquette:

Observers are not permitted in the classroom without permission of the instructor. Please understand that this is in the students' best interest not to be distracted. We are fortunate, however, to have observation windows for all studios and we encourage our parents to observe as often as possible. **For the safety and privacy of all of our students, videotaping is prohibited during class time.** Our goal is to provide a safe and positive environment for our students and their families. Any unbecoming behavior or rude comments made in the waiting area or on the premises is strictly prohibited.

ANY DEVIATION FROM THIS POLICY WILL BE CAUSE TO WITHDRAW YOUR CHILD FROM OUR ROLL.



if JEAN LEIGH
ACADEMY OF DANCE

2016-2017
Handbook

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Preschool & Primary Divisions

Students in our Preschool & Primary Divisions are offered Tap, Ballet and Acrobats, in a combination class, which meets once a week.

Preschool: Ages 2 ½ - 3

1 hour, once a week
20 minutes Tap/20 minutes Ballet/
20 minutes Acrobats

Monthly Tuition:

Plan A: \$55.00

Plan B: \$126.00 (includes 2 dancer & 1 daddy costume and Revue fee)

Primary I: Ages 4 - 5

1 ½ hours, once a week
30 minutes Tap/30 minutes Ballet/
30 minutes Acrobats

Monthly Tuition:

Plan A: \$60.00

Plan B: \$117.00 (includes 2 costumes and Revue fee)

Primary II: Ages 6 - 7

1 ½ hours, once a week
45 minutes Tap/45 minutes Ballet

Monthly Tuition:

Plan A: \$60.00

Plan B: \$117.00 (includes 2 costumes and Revue fee)



Check out the latest news at
www.jeanleighdance.com

Elementary & Secondary Divisions

Beginner Levels

Students in our Beginner Levels are offered Tap, Ballet and Jazz, in a combination class, which meets once a week.

Beginner Elementary Division: Ages 8 - 10

2 ½ hours, once a week

1 hour ballet/45 minutes jazz/45 minutes tap

Monthly Tuition:

Plan A: \$90.00

Plan B: \$147.00 (includes 2 costumes and Revue fee)

Beginner Secondary Division: Ages 11 - 13

2 ½ hours, once a week

1 hour ballet/45 minutes jazz/45 minutes tap

Monthly Tuition:

Plan A: \$90.00

Plan B: \$147.00 (includes 2 costumes and Revue fee)

Intermediate Levels

Students in our Intermediate Levels are required to attend class twice a week. Tap, Ballet and Jazz, which are offered in a combination class, meets once a week. Intermediate students will attend one additional Ballet class meeting on a separate day. (Students placed in Intermediate Level upon teacher approval only.)

Intermediate Elementary Division: Ages 8 - 10

3 ¾ hours per week

1 hour ballet/45 minutes jazz/45 minutes tap

1 ¼ hours ballet

Monthly Tuition:

Plan A: \$105.00

Plan B: \$176.00 (includes 3 costumes and Revue fee)

Intermediate Secondary Division:

Ages 11 - 13

4 hours per week

1 hour ballet/1 hour jazz/45 minutes tap

1 ¼ hours ballet

Monthly Tuition:

Plan A: \$110.00

Plan B: \$181.00 (includes 3 costumes and Revue fee)



Teen Division

Our teen division offers students, ages 14-18, a varied curriculum including tap, ballet, and jazz. Typical combination classes are not available for our teen dancers; however, discounts are available depending on courses taken.

Discounted rates for Teens:

1 class per week:	\$60.00 monthly tuition
2 classes per week:	\$80.00 monthly tuition
3 classes per week:	\$95.00 monthly tuition

Ballet is a pre-requisite for all students interested in enrolling in jazz. The technical requirements for jazz must be reinforced with the classical ballet technique. Students may however, enroll in tap or select specialty classes without taking ballet.

Specialty Classes

Next Level Ballet classes are offered for all students already enrolled in one ballet or combo class.

Hip Hop is offered for students ages 6 and up.

Pointe classes are offered for intermediate and advanced students upon approval. Students will be evaluated individually and if accepted, are required to take a minimum of 3 ballet classes per week.

Other specialty classes, such as **Acrobats**, **Choreography Lab**, and **Leaps & Turns**, are also offered.

These courses are separate from the combination classes. Discounted rates for specialty classes are available for all students enrolled in combination classes. The cost is as follows:

CLASSES PER WEEK	SPECIALTY CLASS ONLY (per month)	WITH COMBO CLASS* (per month)
1	\$60.00	\$45.00
2	\$80.00	\$75.00
3	\$95.00	\$90.00
4	\$105.00	\$100.00

*Combo classes are not offered for teens. They can receive the Discounted Specialty Class price by enrolling in 3 or more classes per week.

Boyz Club

A creative athletic experience that develops coordination, motor skills and rhythm while having a ton of fun! And no girls allowed!

Ages 6 & up

1 hour, once a week

Monthly Tuition:

Plan A: \$60.00

Plan B: \$103.00 (includes 1 costume and Revue fee)

Company

Our national award winning Company founded and under the artistic direction of Dianna Jones and Summer Bonnezaze, offers dancers the opportunity to study at a more serious level, focusing on preparing the student for a professional career in dance. The development of the dancers' overall artistic impression is a priority as well as intense technical training. Company members perform before a variety of different audiences. Master classes and workshops are also available to company members throughout the year. Members regularly audition and win scholarships to prestigious schools across the nation.

Company members have been accepted to the School of American Ballet, American Ballet Theatre, The Rock School, Joffrey, Broadway Dance Center, The Edge Performing Arts Center, and Jacob's Pillow.

Acceptance to Company is by audition only, and placement is determined by the director based on age, ability, over-all potential, and work ethic. Auditions are open and are held at the studio, once a year in May.

For more information regarding audition dates, time commitment and cost; please contact our office at 225.664.1809.

For the latest news about our Company dancers, visit us at jeanleighdance.com/news or follow us on Facebook.

